Gloucestershire Health and Care
NHS Foundation Trust

Using AI

Responsibly in Your Job Application

We encourage you to write your application in your own words, sharing your real experiences and achievements.

AI tools can help with spelling, grammar, clarity, plain English or accessibility—but if you use them, **please say so clearly**.

Risks of Overusing AI

AI-generated applications can:

- Miss important parts of the job description.
- Sound generic and fail to show what makes you unique.
- Be unclear or misleading without careful editing.
- Include false claims about your skills or experience.

These issues can weaken your application and may be considered as misrepresentation.

Your supporting statement should be accurate, personal, and relevant. We verify qualifications and references, and false information may lead to withdrawal from the process.

If you need reasonable adjustments due to a disability, you may use AI or other tools to help with your application.

If you have any questions about the use of AI, please contact us at ghc.recruitment@nhs.net