Apprenticeship Funding

In order to use funds from the Apprenticeship Levy scheme, the apprentice must be eligible for funding as stipulated by the Education and Skills Funding Agency (ESFA). Both the employer and training provider have a responsibility to check an individual's eligibility for an apprenticeship.

In addition to apprentice eligibility, there are a number of measures which must be met in order for the employer and training provider to be compliant, in order to utilise and claim levy funding for apprenticeship training.

The below are some of the main points for eligibility and compliance; full detailed information is available from the ESFA.

Apprentice eligibility

To be eligible for an apprenticeship, an individual must:

- Require significant amounts of new knowledge, skills and behaviours to be competent in their current or future role
- Have the right to work in England
- Resident in the EEA, Switzerland, the UK or Gibraltar in the 3 years before the apprenticeship start
- Work 50% of their contracted hours in England
- Have an eligible residency status
- Be able to complete the apprenticeship in the time available
- Not be undertaking another apprenticeship
- Provide evidence of acceptable English and maths qualification

What is Eligible Residency?

There is a comprehensive explanation of what the EFSA define as eligible residency and who is eligible for apprenticeship funding.

This includes:

- Those with Unrestricted right to live in the United Kingdom
- EEA citizens (with conditions)
- Individuals with immigration applications (with conditions)

Please read the full information available regarding eligible residency if in any doubt.