Fraud Prevention Notice

Norfolk and Norwich University Hospitals NHS Foundation Trust

The Norfolk and Norwich University Hospitals NHS Foundation Trust is aware of individuals fraudulently claiming to represent NHS Trusts and offering employment opportunities to prospective candidates, particularly those based overseas.

One example appears to involve individuals falsely claiming to work in Human Resources (HR) and offering healthcare professionals job opportunities. As part of the scam, candidates are asked to make payments for document verification, visa processing, or other administrative requirements.

If you receive an unsolicited job offer or recruitment communication from an individual or agency claiming to be affiliated with the Norfolk and Norwich University Hospitals NHS Foundation Trust, please be aware that this is likely to be a scam.

Norfolk and Norwich University Hospitals does NOT:

- Request payment at **any** stage of the recruitment process
- Guarantee employment without a formal interview and recruitment process
- Approach or recruit individuals who have not submitted an application for a specific vacancy. The Norfolk and Norwich University Hospitals only contacts candidates who have formally applied for a role through our approved recruitment processes.
- Send official job offers from free email services such as Gmail, Yahoo, Hotmail, or Outlook.com
- Contact candidates via WhatsApp or social media platforms.

To verify the authenticity of a vacancy or job offer:

- Check that vacancies are advertised through the Norfolk and Norwich University Hospitals NHS Foundation Trust website
- Verify that communications originate from legitimate NHS email addresses or @recruit.trac.jobs
- Be cautious of requests for payment, personal banking details, or copies of sensitive documents.

Important information

Norfolk and Norwich University Hospitals cannot accept responsibility for losses suffered as a result of fraudulent recruitment activity conducted by individuals or organisations falsely claiming to represent our Trust.

Our Vision
The best care for every patient

Any person or organisation requesting payment in exchange for a job opportunity is not authorised to act on behalf of the Trust.

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