NICE National Institute for Health and Care Excellence

Reference Information for all Applicants

To ensure that the recruitment procedure proceeds as quickly as possible you must provide the appropriate information in respect of your references. It is your responsibility to ensure that you have approached your referees and received their permission to put their name forward.

Your referees must include:

- your current or most recent employer.

- details of your employers covering at least the last 3 years (as appropriate). If you are a student, please provide contact details of a teacher/lecturer/tutor at your school, college, or university.

E-mail addresses should be supplied wherever possible as reference requests will be sent via e-mail.

Please note that personal referees, such as friends and relatives, are not acceptable.